



**C & K INSTRUMENT (HK) LIMITED**  
**Calibration Services Centre**  
 香港沙田火炭山尾街 19-25 號宇宙工業中心二樓 B 座  
 FLAT B, 2/F UNIVERSAL INDUSTRIAL CENTRE  
 19-25 SHAN MEI STREET, FO TAN, SHATIN, N.T., HONG KONG  
 TEL: (852) 2690-3081 FAX: (852) 2690-2210



**校正服務申請表**  
**Application for Calibration Service**

Applicant 申請人 : _____						For Office Use 內部用途			
Address 地址 : _____						Ref. No. : _____			
Contact Person 聯絡人 : _____						Date Received : _____			
Tel. No. 電話號碼 : _____						Checked By : _____			
Fax / E-mail 傳真/電郵 : _____						Reviewed By : _____			
						Date : _____			
Item 項目	Equipment Description 儀器名稱	Manufacturer 製造商	Model 型號	Serial No. 編號	Cal. Interval 校正間距	* Test Specification 測試規格		Equipment	
						Standard 標準	Others 其它	Received on & by	Returned on
						<input type="checkbox"/>	_____	_____	_____
Cord ( ), Lead ( ), Manual ( ), Case ( ), Box ( ), Others:									
						<input type="checkbox"/>	_____	_____	_____
Cord ( ), Lead ( ), Manual ( ), Case ( ), Box ( ), Others:									
						<input type="checkbox"/>	_____	_____	_____
Cord ( ), Lead ( ), Manual ( ), Case ( ), Box ( ), Others:									
						<input type="checkbox"/>	_____	_____	_____
Cord ( ), Lead ( ), Manual ( ), Case ( ), Box ( ), Others:									
						<input type="checkbox"/>	_____	_____	_____
Cord ( ), Lead ( ), Manual ( ), Case ( ), Box ( ), Others:									
Remark 備註 :		_____							
		_____							

\* Standard calibration methods/points will be chosen by 'C&K' if applicant does not specify.

如申請人沒有特定測試規格，'C&K' 將代行決定有關儀器之測試方法及試點

Agreed and accepted by: \_\_\_\_\_

\*\* This application is subject to the Terms and Conditions F008-5 beneath.

Company: \_\_\_\_\_

Name: \_\_\_\_\_

## **General Terms and Conditions of Calibration Service**

C & K INSTRUMENT (HK) LTD. - CALIBRATION SERVICE CENTRE, hereinafter called C&K, will carry out at the request of the Customer for any calibration services subject to the following terms and conditions:-

1. Calibration methods / points are subject to the Application Form. The Customer, who needs information regarding the methods, can direct contact with C&K.
2. Any times quoted for performing the Calibration by C&K shall be treated as estimates only and whilst every endeavour shall be made to meet these estimate times. C&K shall not be liable in any manner whatsoever for failure to perform the Calibration within the time quoted.
3. The Customer should ensure the submitted equipments are workable. Calibration charges apply whatever the equipments conditions are or are found faulty.
4. For subcontracting calibration, at all times the Goods shall be at the risk of the Customer and C&K shall not be liable directly or onsequentially for any loss or damage thereto.
5. For C&K's calibration, C&K shall not be liable for any loss or damage of equipment through fire, theft or burglary, or arising from handling, transportation or other activities out of C&K's control. C&K shall liable in respect to the fault or damage of equipment caused by C&K. The compensation is limited to the actual cash value of the equipment or maximum HK\$1,000 whichever is lower. All claims must be submitted in writing within 30 days from the date of acknowledgement.
6. Calibration Certificate / Report are issued confidential to the Customer. The contents of the certificate / report cannot be exposed to any third party without the consent of the Customer. The certificate / report shall not be reproduced except in full and with prior written approval of C&K.
7. The test results reported in the calibration report are only related to the values measured at the time of calibration. Any uncertainties quoted do not include allowance for the equipment's drifting, variations with environmental changes, vibration and shock during transportation.
8. Equipment adjustment can be performed if necessary with sufficient information submitted by the Customer. Separate quotation may quote to the Customer when adjustment is requested
9. The quotations shall unless previously withdrawn and unless the validity thereof is specifically provided for in the Quotation be opened for acceptance by the Customer for a period of 30 days from the date of the Quotation.
10. Payment should be settled by the Customer subject to the terms of quotation.
11. Payment methods:
  - a) By cash
  - b) By cheque: payable to "C&K INSTRUMENT (HK) LIMITED" and crossed.
  - c) By purchasing card (Note: additional service charge will be added)
12. C&K reserves the right to charge storage charges thereafter and if not removed within 2 months. C&K has the right to dispose of the goods by any means C&K may consider appropriate and shall not accept any liability arising out of such disposal.
13. Customer's information, test reports and other data may need to be inspected during HOKLAS assessments.
14. Every Contract to which these conditions apply shall be construed in accordance with the laws of Hong Kong and in respect of such Contract (s) C&K and the Customer hereby submit to the non-exclusive jurisdiction of the Hong Kong Courts.